

**TELECONFERENCE
LANDSCAPE ARCHITECTS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL GEOLOGISTS, PROFESSIONAL ENGINEERS, DESIGNERS AND
LAND SURVEYORS
MINUTES
MADISON, WISCONSIN
OCTOBER 4, 2000**

PRESENT: Jay Fernholz, Ruth G. Johnson, Teresa Adler, Bernie Abrahamson, Rick Rettler

STAFF PRESENT: Alfred Hall, Jr. and Becky Fry; Wayne Austin, Legal Counsel; Romey Carta, for a portion of the meeting.

CALL TO ORDER

Jay Fernholz, Chair, called the meeting to order at 10:11 a.m. A quorum of five members was present.

AGENDA

MOTION: Bernie Abrahamson moved, seconded by Ruth G. Johnson, to adopt the agenda as published. Motion carried unanimously.

MINUTES (9/1//00)

MOTION: Teresa Adler moved, seconded by Rick Rettler, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Cummings' Report

Secretary Cummings was unavailable to address the Section.

Bureau Director's Report

- **Section Roster**

Noted.

- **2001 Proposed Meeting Dates**

Noted.

- **Regulatory Digest Working Draft for 2/01**

The Section reviewed the articles to be included in the next Regulatory Digest. Mr. Hall indicated that additional articles are needed.

- **Applications Reviewed by Staff**

The following applicants were issued a credential based upon Staff Delegation.

FOR REGISTRATION AS A LANDSCAPE ARCHITECT

1. By Approved Degree, 2 Years Experience and Passed Examination – ss. 443.035(1)(a), Stats.

Granted – 4

LINN, PAMELA J 09/18/2000
MACDONAGH, L PETER 09/18/00
MUELLER, THEODORE R 09/18/00
URBAN, GARY M 09/18/00

2. By Comity - ss. 443.10, Stats.

a. Granted – 2

MARSHALL, MELISSA R 10/3/00
MCDONELL, JEFF A 8/25/00

MOTION: Teresa Adler moved, seconded by Rick Rettler, to approve licensure relating to applications reviewed by staff. Motion carried unanimously.

- **To-Pass Folder**

None.

SECTION MEMBER ACTIVITY

Report on CLARB Annual Meeting - Fernholz

Mr. Fernholz deferred the CLARB meeting report to the November Section meeting.

CLARB

This item was deferred to the November meeting.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

None.

NEW BUSINESS

None.

RECESS TO CLOSED SESSION

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote; Ruth G. Johnson-yes; Teresa Adler-yes; Bernie Abrahamson-yes; Rick Rettler-yes; Jay Fernholz-yes.

Open Session recessed at 10:21 a.m.

The Section deliberated on pending applications.

RECONVENE IN OPEN SESSION

MOTION: Rick Rettler moved, seconded by Teresa Adler, to reconvene in open session at 11:20 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

The Section noted that applications for review were faxed and received by the following Section members:

Jay Fernholz and Teresa Adler received Holmgren, Clark, Huffaker, and Bauer.

Rick Rettler received Holmgren and Clark.

Ruth G. Johnson received Huffaker.

The Section requested Alfred Hall and Wayne Austin to draft a letter to Mr. Orlowski, requesting clarification of his concerns as a reference for Mr. Holmgren and a letter to Mr. Holmgren, requesting clarification of his work experience.

The Section requested that staff clarify through CLARB whether there is any statute of limitations on exam dates.

MOTION: Bernie Abrahamson moved, seconded by Ruth G. Johnson, to approve Vern Scott Holmgren, Clyde Clark, Marcy R. Huffaker, and Cheryl Bauer, to sit for the exam. Motion carried unanimously.

OTHER ITEMS AS AUTHORIZED BY LAW

Jay Fernholz thanked Rick Rettler for all of his work on selecting a vendor to proctor the Landscape Architect exam.

ADJOURNMENT

MOTION: Teresa Adler moved, seconded by Rick Rettler, to adjourn the meeting at 11:22 a.m. Motion carried unanimously.